

# **MINUTES OF THE GENERAL MEETING OF THE BIGFORK COUNTY WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on April 11, 2018 at the District office. President, Seth Price, presided.

## **ATTENDEES:**

*Directors:* Lloyd Ross, Gene Helberg, Bob Keenan, Seth Price  
*District Employees:* Julie Spencer (via phone), Mimi Wildeman, John Inabnit  
*Engineering:* Jeff Cicon P.E., CR. Leisinger RPR. Morrison Maierle  
*Public:* Georgia Christianson, Russ Larson, Mike Heagney, Michelle Heagney

President Price opened the meeting at 7:00 p.m. Price called for a motion to move Public Comment to the beginning of the Agenda, Keenan made a motion to approve the Agenda change, Ross seconded and it was unanimously

*RESOLVED*, That the Agenda be changed.

## **PUBLIC COMMENT**

Christianson presented comments in regards in requesting the District waiving the Sewer hookup fees due to the fact that the Sewer Main is across the street and the additional cost for them to connect their services. After discussion was had the entire Board stated that it would not waive any fees.

Heagney presented comments in regards in requesting the District allow them to run a sewer service line to their property instead of them having to install a Main. After discussion was had the entire Board stated that Heagney's will have to do it according to our Districts Rules and Regulations.

## **READ AND APPROVE MINUTES:**

The minutes of the March 2018 General Board Meeting were reviewed for approval. Price called for discussion. Hearing none, a vote was called. Keenan made a motion to approve, Ross seconded and it was unanimously

*RESOLVED*, That the Minutes for the March 2018 Board Meeting be approved as submitted.

## **CONSENT AGENDA**

Price asked for discussion or changes to the Consent Agenda hearing none Keenan made a motion to approve, Ross seconded and it was unanimously.

*RESOLVED*, That the Consent Agenda be approved as submitted.

## **OLD BUSINESS**

**Operations Report-** Price asked if there was any discussion or questions regarding the report, Operator Inabnit presented, there was some discussion on Marina Cay Project and Holt Drive Project. There was discussion in regards to the District purchasing a Trench Box, operations will look into pricing and bring it to the Safety Committee. Price asked if there was anything else that needed discussed, hearing none the report was complete.

### ***Engineering update, Jeff Cicon***

- *Water Tank & Transmission Line and Access Easement* –No Update
- *Ramsfield Water Rights Wells 3 & 4 (Task Order 24)* –The water right permit has been issued. The District has until December 31, 2048 to put the new right to beneficial use (or request an extension).
- *Holt Drive Water Main Extension (Task Order 32)* – Cicon reported a Notice to proceed was issued to Sandry Construction on March 26, 2018. A construction progress meeting was held on April 2, 2018 to discuss on going ground water challenges, bedrock excavation and the main separation that occurred. It was agreed upon at the Construction meeting that the cost of the main separation will be split between the District and Sandry. Price called for a motion to approve the cost of Change order No. 1 in the of \$4,857.03 and Pay Application No.1, Keenan made the motion and Helberg seconded and it was unanimously

Cicon also discussed the bedrock encounter and the extent of the large amount that was not anticipated or reported in the Geotechnical Report. Cicon also reported that there was an unmarked telephone line which will cause a shift in the main and additional asphalt restoration.

*RESOLVED*, That the Holt Drive Water Main Extension Change order No. 1 be approved for \$4,857.03 and the Pay Application in the amount of \$126,379.04.

- *Fire Hall Lane Sewer Easement Update*: Spencer sent out letters and is waiting on response from owners.
- *Blenn Street Services*, - No Update

### ***Wastewater System Improvements***

- *Wastewater System PER and CIP (Task Order 33)* – Public Meeting #1 was held on March 28, 2018, the second meeting will be held on April 18, 2018 at the District office. This meetings presentation will cover proposed projects, cost estimates, funding strategies, potential impact to user rates, and environmental concerns. We will also be addressing projects in the ongoing Capital Improvement Plan.

***Mayport Harbor Pumps-*** Keenan reported that Zavala will start excavating on April 13, 2018 if the ground is not saturated.

***Meter Replacement Project-*** Spencer stated that we have replaced a 4” and two 2”

### **NEW BUSINESS –**

***Board of Directors Oath-*** Lloyd Ross signed paper work to officially be a Director.

## COMMITTEE REPORTS

*Annexation, Main Extensions & Construction ..... Helberg & Cahill*

- TSEP Planning Grant- Update was given in Engineers Report
- Windsor Drive Property- No Update

*District Investments ..... Price & Ross*

- Purchase of Additional CD Investment – No Update

*Employee Insurance, Compensation & Certification & Safety ..... Helberg & Keenan*

- Safety Policy Update –no Discussion
- Trench Box was discussed further and the need for having one on site.
- Hand and Inabnit took classes and test for their certification waiting on results

*Pretreatment Regulations ..... Cahill & Price*

- No Update

*Budget & Rate Structure ..... Helberg & Ross*

- Meeting will be held in early May

*Rules & Regulations ..... Cahill & Price*

- Board will receive a draft copy of the separation of Water & Sewer Rules and Regulations to Review which will include RV Parks and Hotel (motel) standards.

*Farmland..... Helberg, Cahill*

- Operations has begun hauling for the season

## **COMMUNICATIONS**

Kelleher Letter

DEQ Letter

## ***ADJOURNMENT***

Price called for a motion to adjourn. Helberg moved, Keenan seconded and it was unanimously  
RESOLVED that the public meeting be adjourned at 8:45 p.m.

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Secretary, Mimi Wildeman

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Minutes approved by:

President Seth Price